

8/2013 GR Update

State of Idaho city governance

For those of you that live in the following cities that used to require city licenses in order to practice, here's the latest update on what those cities are requiring currently. IT'S ALWAYS BEST TO CHECK WITH YOUR CITY CLERK FIRST BEFORE YOU OPEN YOUR PRACTICE.

If you are planning on having a "home based" business then check with your PLANNING AND ZONING DEPARTMENT in your city to find out what requirements are necessary first.

If you live in any other town or city within Idaho, please help us out by calling your city clerk's office and the planning and zoning office to find out what their requirements are and send that information to: Judy Silcock at: judyksilc@magiclink.com or call Her at: 208-420-9045. We'd like to update our state information for anyone who wishes to start up a practice or move it to a new location. Thank you for your help!

Chubbuck

City Clerk

Richard Morgan

208-237-2430

email: morgan@cityofchubbuck.us

Paul Andruss

Business Licenses

208-237-2430

email: pandruss@cityofchubbuck.us

Idaho Falls

Rosemary Anderson

City Clerk

208-612-8415

Planning & Zoning

208-612-8276

No business license is required at this moment

Home occupation: No permit fee necessary. Does have certain requirements

Pocatello

Kim Stouse

Business License Department

208-234-6285

No business license required

Home (Residential) Occupational permit required through Planning and Zoning,

Terry New P&Z 208-234-6500

(Public Hearing, Limited # of vehicles, signed permission up to 300 feet from all neighbors, no signs, adequate parking)

Coeur d'alene

208-769-2231

City Clerk

Requires a Business facility license \$50.00 annually. Back ground check 1 time charge only. An individual does not need a business license if you are working under someone else's establishment business lic. (should call them for clarification)

Kathy Lew P & Z

kathylew@cdaid.org

Home occupational facility: Planning and Zoning: Needs to meet ADA Standards,

Meridian

Meridian Massage License application now says:

***All Meridian City Massage Licenses Expire July 1, 2013**

Please Contact Idaho Bureau of Occupational Licensing for further information at 208-334-3233

link for Meridian City Clerk

http://www.meridiancity.org/city_clerk.aspx?id=2630

link for copy of license app

<http://www.meridiancity.org/uploadedFiles/Massage%20Therapy%20License%20Application%2010-12.pdf>

Boise

City Clerk

**(208) 384-3710 ask to be transferred to Alex Charlton's office
He's in charge of Business Establishment License which is
required of all Massage Therapists who are opening a business.
Would assume if you are working for someone else and under
their license, then you would not need to do this.**

His email: acharlton@cityofboise.org

150 N Capitol Blvd.

Boise ID 83702

Planning & Development Services Director

Derick O'Neill

208-384-3830

Email: DONeill@cityofboise.org

**At this time NO APPLICATION IS REQUIRED to work out of your
home through planning and zoning. You will still need to apply
for a "Business" or "Establishment" license. (above)**

Garden City

City Clerk

James R. Krueger

6015 Glenwood Street

Garden City, Idaho 83714

**Phone: (208) 472-2905 (his direct #) or their general phone
number: 472-2900 then press #3 for city clerk's office**

Planning & Zoning

(208)472-2921

email: planning@gardencityidaho.org

**Currently, Garden City doesn't require any business license.
There is a small one-time fee (\$130.00) to register your business
whether you work outside or within your home. For Home
occupation, you will need to call Planning and Zoning and meet
the business code requirements. Review takes 1 week.**

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